



# SECOND JUDICIAL DISTRICT COURT

WASHOE COUNTY  
STATE OF NEVADA

## PEER RECOVERY SUPPORT SPECIALIST

Specialty Courts – Veterans Treatment Court

**\$20.00 per hour**

*This is a grant funded, unbenefited position*

### How to Apply

A complete application packet will consist of the following:

- District Court Application [HERE](#)
- Cover Letter
- Resume
- 3 Professional References
- Education Verification  
(proof of highest degree completed)  
Providing diploma or unofficial transcripts are common methods of verification.

*We do not accept resumes in lieu of the District Court Application.*

Direct application packet to:

SJDC Human Resources  
775-328-3405 (phone)  
775-325-6601 (fax)  
HR@washoecourts.us

### Mail

Second Judicial District Court  
75 Court Street, Room 220A  
Reno, Nevada 89501



*The Second Judicial District Court is an  
Equal Employment Opportunity  
Employer*

**Announcement:** December 10, 2024

**Position Overview:** This is a grant funded, intermittent hourly position. Hours worked cannot exceed 832.00 hours per year. This position is funded until September 30, 2027.

**Filing Deadline:** Applications must be received no later than Friday, December 27, 2024, by 5:00 p.m. (PST). Mailed applications must be postmarked by this date.

Interested applicants should apply online at <http://www.washoecourts.com>.

### **THE DISTRICT COURT**

The Second Judicial District Court covers all communities within Washoe County and is part of the judicial branch of government. The District Court occupies two courthouses located in downtown Reno. The General Jurisdiction's historic courthouse proudly displays a copper dome lined with magnificent stained glass. The Family Division is located in a multi-court complex. Its footprint lines the banks of the Truckee River.

The Second Judicial District Court is a collaborative partner within Washoe County. Community outreach initiatives and public access to justice are on the forefront of the Court's mission. The District Court team is dynamic, boasts a wide range of expertise, and appreciates diversity.

Washoe County is a vibrant community. With world renowned Lake Tahoe nearby, residents enjoy its beauty all year long. The City of Reno offers all the benefits of a city while maintaining its small-town atmosphere. Washoe County is truly a great place to live.

Learn more about how you can join our team!

**Position Description**

A Certified Peer Recovery Support Specialist (PRSS) is an individual with lived experience in recovery from substance use, problem gambling, mental health and/or other co-occurring challenges. Peers use their recovery experience to provide support and hope to individuals working through their own recovery.

**Supervision Exercised**

Exercises no supervision.

**Essential Duties & Responsibilities:**

- Engage in community outreach, patient engagement, referrals, and provide resources.
- Provide peer support services to clients under the supervision of the Veterans Treatment Court.
- Interact with clients as a peer by sharing common experiences and modeling resiliency and recovery.
- Function as a role model to peers; exhibiting competency in personal recovery and use of coping skills.
- Meet with clients regularly to offer one-on-one support and counseling.
- Lead and co-facilitate substance recovery support and/or therapy groups.
- Develop recovery plans, coping methods, rehabilitation, and harm reduction strategies with clients.
- Work with the coordinator and team members to arrange medical appointments, therapy sessions, support groups, and other resources to aid the client.
- Observe and report any unusual behavior, conflicts, or recovery deviations to the relevant professionals.
- Acknowledge the importance of language and culture, intersecting identities, knowledge, and acceptance of dynamics of cultural differences, expansion of cultural knowledge, and adaptation of services to meet culturally unique needs.
- Facilitate cultural and evidence-based behavior intervention techniques.
- Collect and compile data to provide updates regarding client progress.
- Serve as a member of the Veterans Treatment Court.
- Seek further training and knowledge in behavioral health to remain current with standards of care.
- Adhere to all care standards as related to the Health Insurance Portability and Accountability Act (HIPAA)
- Perform other duties as required for the position.

**Job Competencies:**

*Knowledge of:*

- General purpose and function of Specialty/Treatment Courts.
- Basic functions and structure of the criminal justice system.
- Applicable federal, state, and local regulatory laws and regulations including established professional standards.
- Court and rehabilitation terminology.

- Community resources for behavioral health-related issues.
- Behavioral (psychological, emotional, and social) needs.
- Living with and managing a mental illness and/or a co-occurring disorder.
- Self-help skills required for managing a mental illness including taking responsibility for one's own actions, following a treatment plan and self-recognition of symptoms related to illness.
- Correct English usage, both verbal and written

*Ability to:*

- Learn the DCCM (Drug Court Case Management) records management system.
- Analyze problems, devise solutions, and make sound decisions.
- Establish and maintain cooperative/effective work relationships with participants, partners, professionals, and the public.
- Plan, organize, and express ideas clearly and effectively, both verbally and in writing.
- Represent the organization in a professional manner, building respect and confidence.
- Handle multiple tasks and meet deadlines.
- Obtain the State of Nevada Peer Recovery Support Specialist certification within 90-days of hire. Requirements for this certification are available on the Nevada Certification Board website at <https://nevadacertboard.org>.

*Skills to:*

- Operate personal computers and use computer software.
- Listen and respond appropriately in routine interactions.
- Maintain client confidentiality.

**Minimum Qualifications:**

High school diploma or GED and one year experience of mental health advocacy including peer recovery support, and addictive and mental health treatment, or a combination of education and experience.

**Preferred:**

State of Nevada Peer Recovery Support Specialist Certification.

Military experience.

*The Second Judicial District Court is an Equal Employment Opportunity Employer. All candidates with the relevant knowledge, skills, abilities, and experience are encouraged to apply.*