



Second Judicial District Court Washoe County Law Library

AGENDA

A meeting has been scheduled for the Law Library Board of Trustees on Wednesday, May 6, 2020, at 12:00 PM. **This meeting will be held by teleconference only due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate.**

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. **As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by logging into the ZOOM webinar by accessing the following link: <https://washoecourts.zoom.us/j/93559434330>.** NOTE: This option will require a computer with audio and video capabilities. Additionally, public comment can be submitted via email to emily.reed@washoecourts.us or by leaving a voice message at: (775) 325-6625. Voice messages received will either be broadcast into the record during the meeting or transcribed for entry into the record. The Board will make reasonable efforts to include all comments received for public comment by email and voicemail into the record. Please try to provide comments by 4:00 p.m. on May 5, 2020. Persons may not allocate unused time to other speakers.

Responses to Public Comments. The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Trustees. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Trustees will consider, Board of Trustees may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board of Trustees may do this either during the public comment item or during the following item: "Board Comment – Limited to Announcements or Issues for Future Agendas".

Supporting documentation for agenda items provided to the Law Library Board of Trustees is available to members of the public in the lobby of 1 S. Sierra Street, Reno, Nevada 89501, and online at <https://www.washoecourts.com/LawLibrary>. Ms. Emily Reed, Assistant Court Administrator, is the person designated by the Law Library Board of Trustees to respond to requests for supporting materials. Ms. Reed is located at the Second Judicial District Court and may be reached by telephone at (775) 325-6625 or by email at emily.reed@washoecourts.us.

The agenda will be:

- 12:00 PM
1. Roll Call
 2. Public Comments
 3. Approval of Minutes from Board Meeting of February 5, 2020. For possible action.
 4. Approval of Minutes from Board Meeting of March 16, 2020. For possible action.
 5. Discussion about Lawyer in the Library volunteer protocol, including a section regarding disciplinary status with the State Bar of Nevada, and creating a volunteer acknowledgment of receipt of protocol. Discussion with the State Bar of Nevada regarding the various disciplinary statuses to guide volunteer protocol. For possible action.
 6. Update regarding the Law Library, including Lawyer in the Library Update, 2020 statistics on volunteers, attendance, and topics covered.
 7. Update regarding the Law Library during the COVID-19 closure and next steps to reopen. For possible action.
 8. Review of updated Law Library Board of Trustees member application and discussion about any additional questions to be added to the application. For possible action.
 9. Update and discussion about creation of informational videos about the court system and court procedure for the public. For possible action.
 10. Board Comment – Limited to Announcements or Issues for Future Agendas
 11. Public Comments
 12. Adjournment

The agenda for this meeting has been posted at the following online locations: the Second Judicial District Court (<https://www.washoecourts.com/>), the Nevada Public Notice Website (<https://notice.nv.gov/>) and the Washoe County Law Library at <https://www.washoecourts.com/LawLibrary>.