



## Second Judicial District Court Washoe County Law Library

### AGENDA

#### Locations:

1. Virtual Zoom Meeting- Available at the Link Below
2. In Person- Room 101, 75 Court Street, Reno, Nevada

A special meeting has been scheduled for the Law Library Board of Trustees on Wednesday, June 2, 2021, at 12:00 PM. This meeting will be available by videoconference and in-person. Members of the public may attend the ZOOM webinar remotely by accessing the following link: <https://washoecourts.zoom.us/j/93955700424?pwd=dFFZL3lMbWs3TEhod3BZZUxHmVZzdz09> **Passcode: 407082.** This option will require a computer with audio and video capabilities. Members of the public may also attend the ZOOM webinar meeting at a physical location. A computer displaying the webinar meeting where the public may participate in the meeting will be available at 75 Court St., Reno, NV 89501 in Room 101.

The Board Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

**Accessibility.** In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Washoe County Law Library at (775) 328-3250, 24 hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons may not allocate unused time to other speakers.

**Public Comment.** Members of the public may submit public comment by logging into the ZOOM webinar listed above, by attending the webinar at the physical location listed above, via email to [emily.reed@washoecourts.us](mailto:emily.reed@washoecourts.us), or by leaving a voice message at: (775) 325-6625. Voice messages received will either be broadcast into the record during the meeting, or transcribed for entry into the record. The Board will make reasonable efforts to include all comments received for public comment by email and voice-mail into the record. Please try to provide comments by 4:00 p.m. on June 1, 2021.

**Responses to Public Comments.** The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or

not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Trustees. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Trustees will consider, Board of Trustees may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board of Trustees may do this either during the public comment item or during the following item: “Board Comment – Limited to Announcements or Issues for Future Agendas.”

Supporting documentation for agenda items provided to the Law Library Board of Trustees is available to members of the public at the Law Library located at 75 Court Street, First Floor, Room 101, Reno, Nevada 89501, and online at <https://www.washoecourts.com/LawLibrary>. Ms. Emily Reed, Assistant Court Administrator, is the person designated by the Law Library Board of Trustees to respond to requests for supporting materials. Ms. Reed is located at the Second Judicial District Court and may be reached by telephone at (775) 325-6625 or by email at [emily.reed@washoecourts.us](mailto:emily.reed@washoecourts.us).

The agenda will be:

- 12:00 PM
1. Roll Call
  2. Public Comments
  3. Approval of Minutes from Board Meeting of May 5, 2021. For possible action.
  4. Discussion of the expiration of the Governor’s Emergency Directive suspending in-person Board meetings, and any legislative changes to open meeting law. Determine format of meetings moving forward, including whether to proceed with a videoconference attendance option for future meetings. For possible action.
  5. Status update from Mike Kattelman about the informational video project about the court system and court procedure for the public. Review of potential video production options, including video sample from Michelle Werdann, a Reynolds School of Journalism student, and discussion regarding use of the student’s volunteer services versus use of a production company. Possible action to approve use of the Reynolds School of Journalism student to produce informational videos about the court system and court procedure for the public. For possible action.
  6. Board Comment – Limited to Announcements or Issues for Future Agendas
  7. Public Comments
  8. Adjournment

The agenda for this meeting has been posted at the following locations: Washoe County Library (301 S. Center St., Reno), Law Library (Washoe County Courthouse, 75 Court Street, Room 101, Reno), Second Judicial District Court (Washoe County Courthouse, 75 Court Street/South Virginia Street, Reno), Washoe County Administration Building (1001 E. 9th Street, Reno), Sparks Justice Court (1675 E. Prater Way #107, Sparks), online at the Nevada Public Notice Website (<https://notice.nv.gov/>) and <https://www.washoecourts.com/LawLibrary>.